

Memorandum of Agreement

I. Purpose of the Agreement

This Memorandum of Agreement (MOA) sets out the terms by which **SRI MANASA SOLUTIONS, Tenali** (Henceforth, the Solutions) and **Sri V.S.Sivalingam Chettiar Government Degree College, Sullurpet** (Henceforth, the College) will work together to implement the **College Administration System (CAS)**, a software solution that will be developed and customised by the Solutions for use by the College. Page | 1

This agreement will remain effective from 30/Mar/2022. **1. Sri Ch Krishna Mohan 2. Sri J.S.N RAJU** will be the key contact person for the Solutions for this assignment. **Principal or the one delegated by him** will be the key contact person for the College for this assignment. These individuals are responsible for ensuring the smooth conduct of the activities enlisted below.

Through this agreement, the Solutions agrees to provide the College with a customised software solution for CAS which are licensed for a period of 5 years, along with the needed free technical assistance on maintenance of software for a period of one-year and hands-on initial training to the identified College staff on the implementation of SPRS at a cost of Rs 1, 25,000/- (Rupees One lakh twenty five thousand only).

II. Roles and Responsibilities

A. Responsibilities of the Solutions:

Providing the software solution of SPRS containing the following Components/modules:

Administration:

1. All Master Pages
 - a. Academic Years

- b. Program Types (**UG:** BA, B.Com., B.Sc., BBA, BMS; **PG:** M.Com., M.Sc.,)
- c. Program Category (**UG:** MPC, CBZ, MSCs, HEP; **PG:** CHE...)
- d. Batch Registration
- e. Departments
- f. Designations
- g. Blood Groups of students
- h. Caste Categories
- i. Parent Occupations
- j. Nationality
- k. Religion
- l. Mother Tongue
- m. Semester Types
- n. Generating Regd. Nos based on our requirement
(at time of Admission /after completion of Admissions)
- o. Bulk photo upload to database

2. Student Registration (after fee payment)

- 3. Admission Register
- 4. Day Order Setting
- 5. TC and CC Generation
- 6. Dynamic Message Sending(Existing SMS service)

7. Reports:

Admission Register default four formats it can be customized based on your requirement. Students List, Matriculation return Reports, Affiliated Colleges university report , Generating ID cards , Caste wise Analysis Report (summary and detailed, dynamic)

Fee Module:

- 1. Fee Heads Creation
- 2. Fee Groups Creation
- 3. Bank Account Number for fee mapping

4. Program wise Fee Mapping
5. Offline fee Payments
6. Student Fast creation
7. Promote students

Reports:

Fee Structure, Bank Account Nos verification, DFC, TFR, Day wise abstract, Monthly Abstract, Students fee payments daily, Fee paid details, Defaulters List, Head wise collection, day wise collections, Monthly and yearly abstract.

Online Pages:

1. Student Registration with payment gateway
2. Student Login for
 - a. View student profile
 - b. College fee payment
 - c. Queries Registration

The Solutions will give the license to the College to use CAS for a period of **FIVE** years. Further, the Solutions will provide:

1. The needed technical support for maintenance of CAS at the College free of cost for a period of two year.
2. The needed training to the identified College staff in implementing the CAS for the College.
3. Subsequently the college will have to pay AMC charges @15% of the initial cost
4. Necessary modifications/additions, if required, to the initially-provided features of CAS at an additional cost based on the work content.
5. Technical support for maintenance of software at the College, if required, will be Provided free of cost for a period of two year from the date of operationalisation. However, the travel and incidental expenses will have to be borne by the College.

6. The Solutions will have to respect the confidentiality of the College data which should not be passed on to a third party under any circumstances. This will be viewed by the College as a breach of the Agreement.

B. Responsibilities of the COLLEGE:

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1. The College will identify a responsible person to liaise with the Solutions and provide the needed requirements for the customisation of CAS.
2. The College will arrange the computer system(s) with required configuration and OS for installing the CAS in the College.
3. The College will identify the staff that needs to be given the initial training by the Solutions for the implementation of CAS for the College.
4. The College will identify a person from their staff as a point of contact for the maintenance issues during the first year of installation of CAS and, subsequently, if AMC is entered into.
5. The College will bear the site visit costs, if any, to be made by the Solutions for reinstallation of SPRS software due to computer hardware issues of the College.

III. Payment Schedule

The College will pay a total of Rs. 1, 25,000/- (Rupees One lakh twenty five thousand only) to the Solutions, of which, 80% of the amount will be paid as an advance upon signing this MOA and the balance 20% of the amount at the time of operationalisation of CAS software at the College. Subsequently the college will have to pay AMC amount 18,750 (Rupees Eighteen thousand seven hundred Fifty only) needs to be paid in advance, if AMC is entered into after two year of operationalisation.

IV. Duration of the Agreement

This agreement will be effective from **March 2022 to March 2027** and may be updated at any time through written agreement by both partners.

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V. Signatures of parties concerned:

On behalf of Sri Manasa Solutions, Tenali:

C.H. Krishnamoorthy
31-03-2022

Signature and Date



On behalf of Government Degree College , Sullurpet

[Signature]
31/03/2022

Signature and Date

Principal
Sri VSSC Govt. Degree College
SULLURPET - 524121,
Tirupathi Dt, (AP)

